



MINUTES OF THE **REGULAR MEETING OF THE CIVIL SERVICE COMMISSION**
WEDNESDAY, MARCH 22, 2000, 9:00 A.M.
Personnel Conference Room
County Government Center
San Luis Obispo, California

Present: Commissioners John Burnham, Wendy Scalise, and President Robert Bergman

Staff present: Frank Freitas, Commission Secretary; Wendy Galitello, Recording Secretary

Absent: Commissioners Cyrus Hays and Jeannie Nix

1. CALL TO ORDER

President Bergman called the meeting to order at 9:00 a.m., and led the flag salute.

2. PUBLIC COMMENT PERIOD

President Bergman asked for comments from the public/audience. There being none the public comment period was left open.

3. MINUTES

IT WAS MOVED by Commissioner Scalise, seconded by Commissioner Burnham, and carried to approve the Minutes of the Meeting for February 23, 2000.

4. MONTHLY REPORT

IT WAS MOVED by Commissioner Burnham, seconded by Commissioner Scalise, and carried to receive and file the Monthly Report for February, 2000.

5. CREATE CLASSIFICATIONS/NEW SPECIFICATIONS

President Bergman presented item **5A. Utilities Division Manager [Engineering]**.

IT WAS MOVED by Commissioner Burnham, seconded by Commissioner Scalise, and carried to approve the specification of **Utilities Division Manager** as amended to return with AIntended Results@ report for April 26, 2000.

The public comment period was then closed.

These minutes reflect official actions of the Civil Service Commission. A taped record of the Civil Service Meetings are generally available for inspection.

April 19, 2000

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6. REVISED SPECIFICATIONS

None.

7. FUTURE AGENDAS

Secretary Freitas gave a report to the Commission.

8. TIME RESERVED FOR COMMISSION PRESIDENT

Nothing to report.

9. TIME RESERVED FOR COMMISSION ATTORNEY

Nothing to report.

10. TIME RESERVED FOR COMMISSION SECRETARY

Secretary Freitas stated the Annual Report is brought before the Commission for approval.

IT WAS MOVED by Commissioner Scalise, seconded by Commissioner Burnham, and carried to approve the Annual Report for Fiscal Year 1998-99.

Secretary Freitas stated the recruitment for the Personnel Director is being worked on and should be done by the end of that week. He added that it is no longer a Civil Service position and the incumbent will be serving at the pleasure of the County Administrative Officer.

Secretary Freitas gave status on current activities in the Personnel Department.

There being no further business, the regular meeting was adjourned at 9:50 a.m..

Respectfully submitted,

Frank Freitas
Commission Secretary